

ROKKA SKI CLUB LODGE RULES AND REGULATIONS

1. **RESERVATIONS**

1.1 Use of the Rokka Ski Lodge is by adult reservations only on a first come, first served basis. (For this use, an adult must be at least 18 years of age.) Maximum occupancy is 22 persons. While the Lodge is intended primarily for the use of the Rokka Ski Club, members are encouraged to bring guests.

1.2 Advance reservations are made by contacting the Lodge Reservations Manager, Candace Yaplee, phone 328 1465; address 3045 Beacon Avenue South, Seattle 98144. Walk-in reservations are available in the event of vacancy.

1.3 The Lodge Reservations Manager must receive payment of Lodge fees seven (7) days prior to reservation date to confirm and guarantee reservations.

1.4 All payments shall be by check made out to the Rokka Ski Club Lodge and shall be accompanied with ROKKA CRYSTAL LODGE RESERVATION FORM which includes information regarding occupants, their membership status and dates of lodge stay. The check and information shall be forwarded to Candace Yaplee at 3045 Beacon Avenue South, Seattle 98144.

1.5 Reservations may be canceled at any time; however, 72 hours notice is required for refund of lodge fees.

1.6 All lodge users must sign a Release of Liability Form before using the lodge.

2. **KEYS**

2.1 One key to the Lodge will be provided (in person or by mail) by the Lodge Reservations Manager to each party using the Lodge upon receipt of payment of Lodge fees and key deposit. *A \$50 separate check is required for the key deposit.* Loss of a key is subject to a \$200 charge.

2.2 Keys shall be returned to the Lodge Reservations Manager within 72 hours after check-out or the party forfeits key deposit.

2.3 Keys may NOT be transferred under ANY circumstances.

2.4 A member may apply for a seasonal Lodge key retention by written letter to the Rokka Lodge Board of Directors c/o the Lodge Reservations Manager. A season key charge is \$75 plus a refundable key deposit of \$75. At least a *one year club membership* is required for a seasonal key. Loss of a key is subject to a \$200 charge.

2.5 Use of the Lodge as outlined also applies to season key holders. Abuses will result in loss of privileges.

3. **Priority Users**

3.1 Priority Users will Pay an annual fee of \$400 Due before Jan 1st. This will include a Family membership to the ROKKA Ski Club, and priority reservation status.

3.2 All new Priority members will need to be sponsored by a current Priority member in good standing.

3.3 Priority Users will receive one annual lodge key. In the event of a lost key, the priority user will pay a \$200 lost key fee.

3.4 Priority Users will have reservation priority if payment and reservation forms are received 72 Hours before their stay.

GUESTS

- Guests are encouraged to be invited to stay at the Lodge with a ROKKA member as a sponsor.
- Guests are the responsibility of the sponsoring member.
- Guests fees will be determined by the status of the Sponsoring member.
- Guests are limited to five nights stay per year as a guest. Membership is required there after.

Rates

	Priority User	Priority Guest	Rokka Member	Rokka Guest
Adult	\$40	\$40	\$45	\$45
Child	\$15	\$15	\$20	\$20
5 and under	Free	Free	Free	Free
Family Rate	\$75	NA	\$100	NA

Midweek Rates

	Priority User	Priority Guest	Rokka Member	Rokka Guest
Adult	\$20	\$20	\$25	\$25
Child	\$10	\$10	\$15	\$15
5 and under	Free	Free	Free	Free
Family Rate	\$40	NA	\$50	NA

4. **LODGE RULES**

- 4.0 As a user of the lodge it is members duty to help with the annual lodge clean up. If for some reason you are unable to attend, a maintenance fee can be issued to the member.
- 4.1 Upon check-in each individual shall SIGN the Rokka Lodge Register.
- 4.2 Maximum occupancy is 22 persons.
- 4.3 Occupants shall use the rooms assigned by the Lodge Reservations Manager or as mutually agreed to by the occupants.
- 4.4 NO pets are allowed.
- 4.5 Lodge users are responsible for daily chores. The general rule is that everyone cleans up after oneself PROMPTLY. Please sign "Chore" schedule upon arrival.
- 4.6 Guests must always be accompanied by the sponsoring club member(s).
- 4.7 Bedroom checkout time is noon. Users are required to vacate the Lodge by 6:00 p.m.
- 4.8 When the Lodge is left temporarily, the last adult to leave is responsible for securing it as follows (individuals 17 and under shall not be left alone):
 - 4.8.1 All lights shall be turned off, except during the dark season the lights outside the main entry can remain on.
 - 4.8.2 The stove shall be turned off.
 - 4.8.3 The fireplace fire shall be completely extinguished.
 - 4.8.4 The upstairs entry, main entry, living and dining room doors to deck, woodshed and basement doors shall be locked.
 - 4.8.5 All windows shall be closed and secured (locked).
 - 4.8.6 There shall be no items left near the electric heaters in the bedrooms, living room or entry that may present a fire hazard.
 - 4.8.7 The heaters must be turned down to low.
 - 4.8.8 At the discretion of the Board, a sanction can be determined and issued by the board for any violation's and disclosures of the lodge rules.

5. **CHECK-OUT/SECURING THE LODGE.** All lodge users checking out are responsible for the following steps for securing the Lodge:

- 5.1 Heaters - All electrical heaters shall be turned off; however, in extreme inclement weather, turn to low.
- 5.2 Water System - The water system shall be drained according to the instructions in the utility room in the basement. Please empty overflow water pails. **REMEMBER TO DRAIN ALL FAUCETS AND WATER PIPES.**
- 5.3 Garbage - All garbage and perishables shall be removed. Please furnish your own garbage bags.
- 5.4 Windows - All windows are to be locked.
- 5.5 Doors - All doors are to be locked and secured.
- 5.6 Rooms - All rooms are to be cleaned and vacuumed in preparation for next guests (bathrooms, bedrooms, living room, dining room, kitchen, entrance and utility room).

6. **DOS AND DON'TS**

- 6.1 Cooking or use of electrical appliances is not permitted in the bedrooms.
- 6.2 Cooking and clean up shall be each individual's responsibility unless by mutual agreement.
- 6.3 Usage of kitchen is on a first come, first served basis.
- 6.4 Each user of the kitchen facilities is responsible for washing dishes and utensils and cleaning of the table area and appliances IMMEDIATELY after each use.
- 6.5 Kitchen priority is for overnighters only.
- 6.6 Showers are for overnighters only.
- 6.7 Smoking is NOT permitted in the Lodge.
- 6.8 Quiet hours extend from 10 p.m. to 7 a.m.
- 6.9 All Guests shall remove all food items and non-burnables brought to the Lodge upon departure (i.e., perishables or non-perishables).
- 6.10 Woodcutting is NOT permitted in the Lodge, on the deck or in the entrance.
- 6.11 Firewood may not be stored inside the Lodge.
- 6.12 Ski waxing and ski tuning is permitted in the basement utility room only. It is not permitted in the Lodge.
- 6.13 Skis and poles are permitted only in the basement utility room or the Lodge entry wetroom.
- 6.14 Ski boots are allowed to be worn in the basement utility room and the entry wetroom only.
- 6.15 Bring your own toilet tissue and garbage bags.
- 6.16 Bring your own bedroll or sleeping bag.
- 6.17 Refrigeration, stove, microwave oven, dishes, pots and pans are furnished.
- 6.18 Your cooperation is appreciated. Enjoy the Lodge!

If you have any concerns or questions, please contact the Lodge Reservations Manager at 328-1465.

